

**First Unitarian Society of Plainfield**  
**aka First Unitarian of New Jersey**  
**Board of Trustees Meeting Minutes**

**December 8, 2019- 5:00PM - Held at Fanwood Presbyterian Church, Fanwood, NJ**

**Board Members in Attendance:**

Melissa Logan- President  
Chris Baglieri- Vice President  
Mike Sutterlin- Secretary  
Kim Mitchell- Trustees  
Sarah Muller-Robbins- Trustee  
Gwen Zucker- Trustee  
Denise Soppas- Trustee

**Board Members Absent:** None

**Minister-** Reverend Ann Marie Alderman & Intern Ali Peters

**Check In by those present**

**Chalice Lighting - Chris**

**Reading of Board Covenant**

**Meeting Agenda**

Motion to Approve: Mike  
Seconded by: Chris  
All Approved

**Consent Agenda**

Minister's Report, 11-10-19 Meeting Minutes  
Motion to Approve: Mike  
Seconded by: Gwen  
All Approved

**Action Items from November were Reviewed**

New and old items remaining to be completed are listed in Action items at end of minutes

**Finance Report**

Ann Marie reviewed the November 2019 reports

**Parenting Group**

On November 24<sup>th</sup>, 6 parents and their children attended event. Positive experience for all. Follow up event on fourth Sunday (January 26<sup>th</sup>) will be next event.

## **Plans for Remainder of Church Year**

1. Budget Preparation
2. Stewardship Campaign
3. Staffing Needs for next budget year
4. Leadership / Board Members for future

## **Board Minute at Each Service**

Board members to alternate doing Board minute with announcements at each service:

December 15 - Chris

December 22 - Denise

January 5 – Melissa

January 12 – Mike

January 19 – Gwen

January 26 – Sarah

**Next Board Meeting:** January 12, 2019, after the service. Chalice Lighting - Kim

## **Action Items from Meeting**

1. Denise to check on possible speaker for First Friends for January share the plate.
2. Chris and Sarah to plan Parents Group event on January 26<sup>th</sup>.

**Meeting Adjourned** at 5:40PM

**Prepared By:** Mike Sutterlin